

# Wagga Wagga District NEWSLETTER



Tuesday 27 August 2001

[www.waggad.det.nsw.edu.au](http://www.waggad.det.nsw.edu.au)

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**Dear Colleagues**

Having just caught up with the flood of newsletters that have arrived in my absence from the office, I am struck by the incredible busyness of schools, particularly in this term. Some wonderful news of great education is being publicised to your communities and we hope to capture that in the Education Week displays during that week. I notice that many schools have revamped their newsletters and the growing use of digital cameras is resulting in a powerful visual impact.

As your newsletters are a public contact for your school, there is some basic information that should be considered. Does your newsletter include the school name, principal's name, telephone and fax number? Some do not and it is important that readers know who to contact and how. I notice an increasing number of email and homepage addresses also appearing to indicate the use of technology.

Congratulations to the many district schools who have had students performing at the Opera House concerts over the past few weeks. Rural students have had some amazing introductions to wider fields through the support and enthusiasm of school staff – even as far away as China!

Primary and secondary principals will be holding association meetings on Wednesday afternoon. Colleagues who will be in Wagga Wagga on Wednesday evening are invited to dine together at the Indian Restaurant in Baylis Street at 7pm. RSVP please to Judy Grant or Marg Simmonds so that bookings can be confirmed.

The agenda for Thursday's District Principals' meeting is attached. I look forward to meeting with you on both occasions.

**Colin Parker**  
**District Superintendent**

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## NEWS FROM THE CEO

I appreciate the busy nature of school life at the moment and once again offer a gentle reminder to continue to collect and collate information for the Annual School Report. While the 'template' will not be in schools until the end of term, evaluation teams should be entering data and reports in 'word' documents ready to cut and paste. I will give an update on the report format and timeline at the District Principals Meeting on Thursday.

I have sent out to all schools copies of the latest version of 'SchoolMap'. While it is not the only evaluation tool available it does however, cater well for a number of areas that must be evaluated in section 2 – Educational and Management Practices. If you require copies or support, please contact me and book a time for me to visit.

**Peter Brabin**  
**Chief Education Officer**

## DIGITAL PHOTOGRAPHS FOR DISPLAY

Schools are asked to ensure that photographs of students sent for display in the Wagga Wagga Market Place during Education Week would have the approval of parents or carers.

A newsletter note to parents, asking non-consenting parents to inform the school, can ascertain this approval.

Keep sending in the digital photographs: on floppy disk or CD, or by email to:  
[matthew.gown@det.nsw.edu.au](mailto:matthew.gown@det.nsw.edu.au)

**Matt Gown**  
Technology Adviser

## COMPENSATION FOR TRAVEL ON OFFICIAL BUSINESS

I refer to my previous advice contained in the 31 July Newsletter. Employees who occupy designated positions and who are authorised to use their private motor vehicle to perform official duties may claim travel and related allowances. The Public Sector Management Office has recently varied the rates for travelling allowance effective 1 July 2001.

### 1. Official Business and Specified Journey Rates

Clause of Schedule which applies	Rate/Vehicle Engine Capacity	Cents Per Km	
		0 8,000 km per annum	8,001 km or more per annum
5	<b>Official Business Rate</b>		
	Below 1600 cc	47.7	19.9
	1600 2700 cc	66.6	23.6
	Above 2700 cc	71.6	25.5
6	<b>Specified Journey Rate</b>		
	Below 1600 cc		19.9
	1600 2700 cc		23.6
	Above 2700 cc		25.5

The provisions relating to teachers are contained in the *Crown Employees (Teachers in School and TAFE and Related Employees) Salaries and Conditions Award* and the provisions relating to School Administrative Support Staff are contained in the *Personnel Handbook*, which is located at the following web address.

<http://www.premiers.nsw.gov.au/>

Enquiries regarding the use of private motor vehicles on official business and reimbursement of meal and related allowances may be directed to Judy Grant on 69 373865.

**Judy Grant**  
Office Manager

## DISTRICT OH&S COURSES

- The four-day committee training course which is compulsory for all elected and appointed committee members will be conducted on Tuesday and Wednesday September 4 & 5 and Thursday and Friday September 20 & 21 as notified by David O'Neill. This course has a limit of 15 participants and to date I have 14 applicants...if there is anyone else who is eligible and can attend please let me know as a matter of urgency because if we cannot fill the 15 positions I will need to offer it to Albury or Griffith Districts. I anticipate conducting another training course in Term 1 2002.
- There are about eight Principals who have not yet been trained in the one day OHS&R Management course...I have liaised with several to ensure there is not a further clash of dates and have identified Wednesday September 26 – last Wednesday of term – as a good date and the Young Services & Citizens Club as the venue. Any principal who has not yet attended this course is asked to contact me as soon as possible to ensure that no one is overlooked.

**Gaelle O'Neill**  
**Staff Welfare Officer**

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